

MEETING MINUTES

Name of Foundation: St. Johns Classical Academy

Board Meeting: September 22, 2017

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: September 22, 2017

Start: 5:00 pm

End: 6:10 pm

Next Meeting: October 2, 2017

Next Time: 4:00 pm

Prepared by: D. Johnson

Meeting Location:

7100 Hwy 17 S

Fleming Island, FL

Attended by:

Board Members: Diane Hutchings, Amy Miller, Daniel Johnson

SJCA Administrators: Michelle Knapp, Anthony Bradley

Absent:

None

I. CALL TO ORDER/ROLL CALL

Pursuant to public notice, the meeting commenced at 5:00 pm with a Call to Order by Diane Hutchings. Quorum was established.

II. TIME CERTAIN ITEMS

None

III. CONSENT AGENDA

A. Minutes

B. Enrollment Report

C. Staffing Update

D. Motion was made by Daniel Johnson and seconded by Amy Miller to approve the Consent Agenda. Motion was approved (3-0).

IV. PUBLIC COMMENT – NONE

V. BOARD DISCUSSION AND ACTION ITEMS

A. OLD BUSINESS

1. 403B For Employees. Discussion.

B. NEW BUSINESS

1. Board Policy Amendment to Lottery Process. Discussion. **Motion was made by Amy Miller and seconded by Daniel Johnson to**

approve amending the lottery policy to allow the running of a lottery as needed during the school year due to vacancies and no wait-listed students. Motion was approved (3-0).

2. Maternity Leave Policy. Discussion.
3. Drug Testing for New Hires. Discussion.


VI. DIRECTOR COMMENTS

- a. Status of Current Tasks.
 - i. Hurricane Relief Drive
 - ii. Athletics and Extracurricular Updates

VII. BOARD MEMBER COMMENTS

None.

VIII. ADJOURNMENT – 6:10 pm



Diane Hutchings, President

Date: 10/10/17