

Meeting Minutes

Name of Foundation: St. Johns Classical Academy

Board Meeting: Oct. 15, 2020



The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: Oct. 15, 2020

Start: 6:04pm

End: 6:56pm

Next Meeting: Nov. 5, 2020

Next Time: 6:00pm

Prepared by Lori Meredith

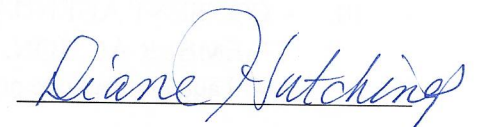
Meeting Location: St. Johns Classical Academy

Attended by Diane Hutchings, Jim Horne, Amy Miller, Carlyle Martin, Ryman Shoaf
SJCA Administrator: Matt Johnson, Headmaster

Absent: none

- I. CALL TO ORDER, ROLL CALL.
Pursuant to public notice, the meeting commenced at 6:04pm with a Call to Order by Diane Hutchings. Quorum was established.
- II. TIME CERTAIN ITEMS/PRESENTATIONS. There were none.
- III. CONSENT AGENDA - NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER ACTION. If these items are not provided to the board members 5 days prior to the meeting they will automatically be pulled for review at the meeting. NONE
- IV. PUBLIC COMMENT – please complete a comment card and submit for the record; this is your opportunity to speak to the board however, there will not be a dialogue/response with/from the board or staff. NONE
- V. CONSENT AGENDA -no discussion unless an item is pulled by a board member.
A. Amendment to HR policy regarding long-term substitutes.
A motion was made by Diane Hutchings to approve the consent agenda without discussion. Jim Horne seconded the motion. The consent agenda was unanimously adopted 5-0.
- VI. APPROVAL OF MINUTES – SEPT. 13, 2020
Jim Horne moved to adopt minutes for Sept. 13, 2020. Motion was seconded by Amy Miller and approved unanimously 5-0.
- VII. FINANCE COMMITTEE REPORT
The report as of October 2020 was presented to the Governing Board by Amy Miller, Board Treasurer. Diane Hutchings commented on the line of credit being renewed.

- VIII. STRATEGIC OVERSIGHT CALENDAR - Presented to the Governing Board by Matt Johnson, Headmaster.
- IX. BOARD DISCUSSION AND ACTION ITEMS:
- A. CONTINUING BUSINESS –
1. RFQ – LANDING CLEARING: Jim Horne asked Carlyle Martin if \$25,000 sounds accurate for clearing the land. Jim Horne made a motion to authorize a maximum of \$25,000 for this project. Diane Hutchings seconded the motion. The motion was approved 5-0.
- B. NEW BUSINESS:
1. OUT OF FIELD notification requirements: Diane Hutchings recommended that we spell out the designations (ESOL) rather than using the abbreviation. A motion was made by Diane Hutchings to approve the notification and seconded by Jim Horne. The motion was approved 5-0.
 2. International Senior Trip:
A motion was made by Jim Horne and seconded by Carlyle Martin to approve the 2023 Summer Senior Trip. The motion was approved 5-0.
- X. DIRECTOR COMMENTS – Headmaster Johnson gave an update on the status of the pending grants. The board had questions regarding the Florida Public Assistance Grant. Mrs. Lopez was able to provide answers. Mr. Johnson announced the Teacher of the Year and the Support Staff member of the Year.
- XI. BOARD MEMBER COMMENTS: Diane Hutchings thanked Mr. Johnson and the staff for stepping up for the families that lost scholars and the vigil. Carlyle Martin asked questions about academics which Mrs. Satcher was able to address, regarding how we are tracking progress.
- XII. ADJOURNMENT: 6:56PM



Diane Hutchings, Board President

Date: 11/2/2020