

MEETING MINUTES

Name of Foundation: St. Johns Classical Academy

Board Meeting: October 2, 2017

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: October 2, 2017

Start: 4:00 pm

End: 5:30 pm

Next Meeting: October 16, 2017

Next Time: 2:00 pm

Prepared by: D. Johnson

Meeting Location:

7100 Hwy 17 S

Fleming Island, FL

Attended by:

Board Members: Diane Hutchings, Amy Miller, Daniel Johnson

SJCA Administrators: Michelle Knapp, Anthony Bradley

Absent:

None

I. CALL TO ORDER/ROLL CALL

Pursuant to public notice, the meeting commenced at 4:05 pm with a Call to Order by Diane Hutchings. Quorum was established.

II. TIME CERTAIN ITEMS

None

III. CONSENT AGENDA

A. Minutes - none

B. Enrollment Report

C. Financial Reports

D. Staffing Updates

a. New Staff

i. Part Time Music Assistant – Discussion.

ii. 4th Grade Teacher – Mrs. Stephens.

iii. Part Time Custodian – Mr. Lopez.

Motion was made by Daniel Johnson and seconded by Amy Miller to approve the Consent Agenda. Motion was approved (3-0).

IV. PUBLIC COMMENT –

a. A parent voiced concern that there is a need for consistency in teacher plans.

V. BOARD DISCUSSION AND ACTION ITEMS

A. OLD BUSINESS

1. 403B For Employees – Updates about open enrollment.
2. New Building Updates. Discussion.

Motion was made by Amy Miller and seconded by Daniel Johnson to approve the school's attorney to review the contract with Summit Construction. Motion was approved (3-0).

B. NEW BUSINESS

1. Budget Update Approval. Discussion. **Motion was made by Amy Miller and seconded by Daniel Johnson to approve the budget. Motion was approved (3-0).**

VI. DIRECTOR COMMENTS

- a. Status of Current Tasks.

VII. BOARD MEMBER COMMENTS

None.

VIII. ADJOURNMENT – 5:30 pm



Diane Hutchings, President

Date: 10/10/17