



**Meeting Minutes:**

Name of Foundation: St. Johns Classical Academy

Board Meeting: May 6, 2019

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting.  
These minutes are a brief summary of the events of the meeting.*

Date: May 6,, 2019

Start: 4:35pm

End: 5:10pm

Next Meeting: June 3, 2019

Next Time: 4:30pm

Prepared By: Lori Meredith

Meeting Location: St. Johns Classical Academy  
114 Canova Road  
Fleming Island, FL 32003  
Room 210

Attended by:

Board Members: Diane Hutchings, Amy Miller, Alexandra Compere, Scott Norteman.

Darryl Daniels

SJCA Administrator: Melanie Williams

Absent: none

1. CALL TO ORDER, ROLL CALL  
Pursuant to public notice, the meeting commenced at 4:35pm with a Call to Order by Diane Hutchings. Quorum was established.
2. TIME CERTAIN/SCHEDULED PRESENTATIONS:  
Special presentation for Elaina Farley, Tropicana Speech Winner. Ms. Farley recited her speech.
3. PUBLIC COMMENT – PLEASE COMPLETE A COMMENT CARD AND SUBMIT FOR THE RECORD: none
4. CONSENT AGENDA – NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER. If these items are not provided to board members 5 days prior to the meeting they will automatically be pulled for review at the meeting.

- A. DR. WILLIAMS, PRINICPAL/DIRECTOR HR – CONFIDENTIAL AGENDA PROVIDED TO BOARD
- B. DIANE HUTCHINGS, BOARD PRESIDENT – STATEMENT REGARDING THE PARENT ALLEGATIONS AT THE CLAY COUNTY SCHOOL BOARD MEETING.
- C. OUTSIDE VENDOR TO MANAGE IT NEEDS.

Motion to approve consent agenda was made by Alexandra Compere and seconded by Scott Norteman. Approved 5-0.

5. REPORTS TO THE BOARD

- A. Dr. Williams, Principal Reports (presented as trends quarterly)
  - a. Enrollment Report: Current Enrollment, Wait List, Withdrawal Log.
  - b. Discipline Report.

6. APPROVAL OF MINUTES – Lori Meredith

- a. April 2019 – Board Meeting
- b. April 2019 - Finance Committee Meeting

Motion to approve minutes was made by Scott Norteman and seconded by Alexandra Compere. Approved 5-0.

7. FINANCE COMMITTEE REPORT –

Proposal Budget Approval for 2019-2020 School Year.

Motion to approve budget was made by Scott Norteman and seconded by Dararyl Daniels. Approved 5-0.

8. BOARD DISCUSSION AND ACTION ITEMS

A. ON-GOING BUSINESS

- a. Review of Strategic Oversight Calendar

B. NEW BUSINESS

1. Human Resource Vendor

Motion to approve Alliance as new vendor for HR needs was made by Amy Miller and seconded by Scott Norteman. Approved 5-0.

2. Employee Benefits Provider.

Motion to approve Applied Business Solutions as the benefits provider was made by Scott Norteman and seconded by Darryl Daniels. Approved 5-0.

3. Band trip to Universal Studios and Music Competition.\

Motion to approve trip was made by Scott Norteman and seconded by Alexandra Compere. Approved 5 -0.

9. Directors Comments - NONE

10. Board Member Comments – NONE

11. Adjournment Time: 5:10pm

*Diane Hutchings*  
Diane Hutchings, President

Date: 6/17/2019