



Meeting Minutes:

Name of Foundation: St. Johns Classical Academy

Board Meeting: December 3, 2018

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting.
These minutes are a brief summary of the events of the meeting.*

Date: December 3, 2018

Start: 4:46pm

End: 6:05on

Next Meeting: January 14, 2019

Next Time: 4:30pm

Prepared By: Lori Meredith

Meeting Location: St. Johns Classical Academy
114 Canova Road
Fleming Island, FL 32003
Room 210

Attended by:

Board Members: Diane Hutchings, Amy Miller, Alexandra Compere, Scott Norteman

SJCA Administrator: Melanie Williams

Absent: none

1. CALL TO ORDER, ROLL CALL

Pursuant to public notice, the meeting commenced at 4:46pm with a Call to Order by Diane Hutchings. Quorum was established.

2. CONSENT AGENDA – NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER. If these items are not provided to board members 5 days prior to the meeting they will automatically be pulled for review at the meeting.

- a. Dr. Williams, Principal: Human Resources Recommendations – Tables for further discussion.
- b. Dr. Williams, Principal: Reports (Presented Quarterly)
 1. Enrollment Report
 - Current Report
 - Wait List
 - Withdrawal Log

2. Discipline Report
3. 1Q Grade Report/Improvement Plans
4. Lottery Dates and Community Recruitment Meetings

c. Preventative Maintenance Contract for HVAC System

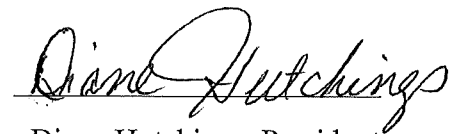
Motion to approve items b & c. (Item a set aside for further discussion) made by Amy Miller and seconded by Scott Norteman. Approved 4 -0

3. PUBLIC COMMENT – PLEASE COMPLETE A COMMENT CARD AND SUBMIT FOR THE RECORD: none
4. APPROVAL OF MINUTES – Lori Meredith

a. November 5, 2018 – Regular Meeting and Finance Committee Meeting

Motion to approve was made by Alexandra Compere and seconded by Scott Norteman. Approved 4-0.

5. FINANCE COMMITTEE REPORT – see minutes of Finance Committee Meeting
6. BOARD DISCUSSION AND ACTION ITEMS
 - A. ON-GOING BUSINESS
 1. Road Improvement Quote from United Brothers Development.
Tabled for further discussion.
 - B. NEW BUSINESS
7. Directors Comments – none
8. Board Member Comments – none
9. Adjournment Time: 6:05pm


Diane Hutchings, President

Date: 1/14/19