



Meeting Minutes:

Name of Foundation: St. Johns Classical Academy

Board Meeting: September 10, 2018

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: September 10, 2018

Start: 4:15pm

End: 5:09pm

Next Meeting: October 1, 2018

Next Time: 4:30pm

Prepared By: Lori Meredith

Meeting Location: St. Johns Classical Academy
114 Canova Road
Fleming Island, FL 32003

Attended by:

Board Members: Diane Hutchings, Amy Miller, Alexandra Compere, Scott Norteman

SJCA Administrator: Melanie Williams

Attending by Phone: Mr. Phil Kilgore, Hillsdale

Absent: none

1. CALL TO ORDER, ROLL CALL

Pursuant to public notice, the meeting commenced at 4:15pm with a Call to Order by Diane Hutchings. Quorum was established.


2. CONSENT AGENDA – NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER. If these items are not provided to board members 5 days prior to the meeting they will automatically be pulled for review at the meeting.

- a. Family/Scholar Handbook
- b. Employee Handbook
- c. Payroll Discrepancy
- d. Parent Liaison – Veronica Alicea

Motion to approve items a – d, were made by Amy Miller and seconded by Scott Norteman. Approved 4 -0

3. PUBLIC COMMENT – PLEASE COMPLETE A COMMENT CARD AND SUBMIT FOR THE RECORD: none
4. APPROVAL OF MINUTES – Sept. 10, 2018
5. FINANCE COMMITTEE REPORT – see minutes of Finance Committee Meeting
6. BOARD DISCUSSION AND ACTION ITEMS
 - A. ON-GOING BUSINESS

Approval of Minutes – Sept. 10, 2018
Motion to approve was made by Alexandra Compere and seconded by Scott Norteman. Approved 4-0.
 - B. NEW BUSINESS
 1. Proposals for lawn maintenance contract.
Motion to approve contract with Tree Amigos was made by Scott Norteman and seconded by Alexandra Compere. Approved 4-0.
 2. Proposal for new walkie-talkies for the school.
Motion to approve was made by Scott Norteman and seconded by Amy Miller. Approved 4-0.
 3. Review of Financial Services Contract.
Motion to approve contract was made by Amy Miller and seconded by Scott Norteman. Approved 4-0.
 4. Addition/Deletion of Positions.
Motion to add 2 part-time cafeteria workers and 1 part-time custodial worker an remove position of principal's assistant was made by Amy Miller and seconded by Scott Norteman. Approved 4-0.
7. Directors Comments – none
8. Board Member Comments – none
9. Adjournment Time: 5:09pm


Diane Hutchings, President

Date: 10/1/2018