



## MEETING MINUTES

Name of Foundation: St. Johns Classical Academy  
Board Meeting: August 10, 2018

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date: August 10, 2018  
Start: 4:05 pm  
End: 5:38 pm  
Next Meeting: Sept. 10, 2018  
Next Time: 4:00 pm  
Prepared by: L Meredith  
Meeting Location: St. Johns Classical Academy  
114 Canova Road  
Fleming Island, FL

Attended by:

Board Members: Diane Hutchings, Amy Miller, Daniel Johnson, Scott Norteman,  
Alexandra Compere  
SJCA Administrators: Melanie Williams

Absent: none

### I. CALL TO ORDER, ROLL CALL

Pursuant to public notice, the meeting commenced at 4:05 pm with a Call to Order by Diane Hutchings. Quorum was established.

### II. CONSENT AGENDA - NO DISCUSSION UNLESS AN ITEM IS PULLED BY A BOARD MEMBER

IF THESE ITEMS ARE NOT PROVIDED TO BOARD MEMBERS 5 DAYS PRIOR TO THE MEETING THEY WILL AUTOMATICALLY BE PULLED FOR REVIEW AT THE MEETING

A. FAMILY/SCHOLAR HANDBOOK – postponed for later date

- B. EMPLOYEE HANDBOOK – postponed for later date
- C. PAYROLL POLICY –  
Motion to approve made by Amy Miller and seconded by Scott Norteman:  
Approved 5-0
- D. PUBLIC INFORMATION OFFICER (PIO) – Lori Meredith  
Motion to approve made by Amy Miller and seconded by Scott Norteman  
Approved 5-0
- E. PARENT LIAISON – postponed for later date

**III. PUBLIC COMMENT – PLEASE COMPLETE A COMMENT CARD AND SUBMIT FOR THE RECORD**

Mrs. Cosme-Griffiths made a request for changes and clarification in the Discipline Section of the Handbook.

**IV. BOARD DISCUSSION AND ACTION ITEMS**

**A. ON-GOING BUSINESS**

A. APPROVAL OF MINUTES FOR 7/12/2018

B. APPROVAL OF MINUTES FOR 7/21/2018

Motion to approve minutes of the meetings for 7/12/2018, 7/21/2018 was made by Matt Johnson and seconded by Alexandra Compere. Motion was approved (5-0).

**B. NEW BUSINESS**

1. CONSIDER DONATION OF BULLETPROOF DOORS FROM ONE POINT SEVEN

Presentation regarding Bulletproof Doors by Dale Ryan, tabled for further discussion.

2. APPROVE AND APPOINTMENT OF FINANCE COMMITTEE  
Amy Miller Chairman of Finance Committee. Alexandra Compere appointed to serve as well. Dr. Williams will attend. Motion to approve made by Matt Johnson and seconded by Amy Miller. Motion was approved (5-0).

3. DISCUSS PRINCIPAL INCENTIVE PLAN PROPOSAL  
Tabled until next meeting.

**V. DIRECTOR COMMENTS -NONE**

**VI. BOARD MEMBER COMMENTS-**

Matt Johnson resigned from the Board effective immediately.

**VII. ADJOURNMENT TIME: 5:38 PM**

Diane Hutchings

Diane Hutchings, President

Date: 9/10/2018

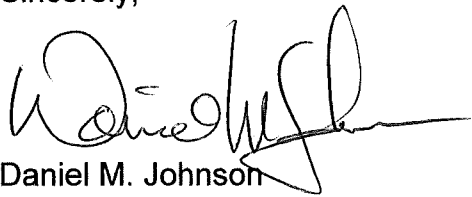
August 10, 2018

Saint Johns Classical Academy  
114 Canova Road  
Fleming Island, FL 32003

Dear Board of Directors,

I hereby resign from the Board of Directors. With my new position as a public school teacher, I do not have the flexibility in my schedule to be an effective board member. Thank you for the privilege I have had to serve with you in such a worthy endeavor. I am so thankful for each of you, the administrators and staff, and the teachers. I pray that SJCA will continue to prosper.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel M. Johnson", with a long horizontal flourish extending to the right.

Daniel M. Johnson