



Meeting Minutes

Name of Foundation: St. Johns Classical Academy, Inc.
Board Meeting Date: October 26, 2023
Board Meeting Location: Academic Building, Room 134

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: October 26, 2023
Start: 6:01 PM
End: 7:22 PM

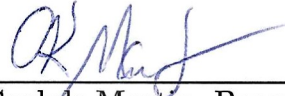
Next Meeting: November 30, 2023
Next Time: 6:00 PM
Next Meeting Location: Academic Building, Room 134

Prepared by: Michelle Rencarge
Meeting Location: Academic Building, Room 134
Attended by: Geraldine Hartin, Mandy Hidalgo, Jim Horne (via telephone), Carlyle Martin, and Keith Smith (arrived at 6:11 PM)
Absent: Daniel (Matt) Johnson, Headmaster Fleming Island Campus Parent Liaison, Kendra Chaney
SJCA Administrator: Anthony (Tony) Bradley, Headmaster Orange Park Campus
Angie Casteel, Dean of Students, Fleming Island Campus

- I. CALL TO ORDER, ROLL CALL.
Pursuant to public notice, the meeting commenced at 6:01 PM with a Call to Order by Carlyle Martin. Quorum was established.
- II. TIME CERTAIN ITEMS/PRESENTATIONS:
 - A. The Dean of Students, Angie Casteel, introduced to the Board the 2023/2024 Teacher of the Year, Karla Hines, and Support Employee of the Year, Amber Norton for the Fleming Island Campus.
- III. PUBLIC COMMENTS – Brian Parker; recap of the Annual Golf Tournament on October 16, 2023; and date reminders of upcoming Annual Winter Dinner on February 2, 2024, and Second Annual Clay Shoot in April 2024.
- IV. CONSENT AGENDA. The motion to approve the consent agenda as listed below was made by Geraldine Hartin; and seconded by Mandy Hidalgo. The motion passed 4-0.
 - A. 2023.09.28 Board Meeting Minutes
 - B. Fleming Island Campus Ratification of Architectural Gymnasium Plans not to exceed \$188,000 with Thor Heinrichs Architect, Inc. The total basic service fee adjustment of \$17,500 is for the increased built-out area and bid scope items listed in contract signed by Board Chairman, Carlyle Martin on September 5, 2023.

- C. Expectations of Off-Duty Deputies/Officers at St. Johns Classical Academy Fleming Island and Orange Park Campuses.
 - D. Trust Environmental Services, Inc. Utility Cost Reduction at Fleming Island Campus. Trust Environmental Services, Inc. will manage and audit with full access to school accounts regarding waste and recycling services at the Fleming Island Campus, including authorization to secure price quotes for new, additional, and existing waste and recycling services.
- V. FLEMING ISLAND CAMPUS REPORTS (No Action Required – FYI Only):
- A. Ancora Management Reports to the Board – Fleming Island Campus Discipline Summary Report September 25, 2023 through October 16, 2023.
 - B. Ancora Management Reports to the Board - Fleming Island Campus Enrollment as of October 20, 2023.
 - C. Ancora Management Reports to the Board - Fleming Island Campus Financial Package September 2023.
- VI. FLEMING ISLAND CAMPUS BOARD ACTION ITEMS:
- A. Fleming Island Campus Board Item – Request for approval of additional staff for the 2023/2024 School Year. ITEM PULLED FOR FUTURE MEETING.
- VII. ORANGE PARK CAMPUS REPORTS (No Action Required – FYI Only):
- A. Ancora Management Reports to the Board – Orange Park Campus Discipline Report from September 25, 2023 through October 16, 2023.
 - B. Ancora Management Reports to the Board – Orange Park Campus Enrollment as of October 20, 2023.
 - C. Ancora Management Reports to the Board – Orange Park Campus Financial Package September 2023.
- VIII. ORANGE PARK CAMPUS BOARD ACTION ITEMS – NONE.
- IX. PUTNAM CAMPUS REPORTS TO THE BOARD – NONE.
- X. PUTNAM CAMPUS BOARD ACTION ITEMS:
- A. Putnam Campus Board Action Item - Request for approval of the Letter of Intent Agreement between Hillsdale College and its K-12 Education Office and St. Johns Classical Academy Putnam (to open for the 2025/2026 school year). The motion to approve the Letter of Intent Agreement between Hillsdale College and its K-12 Education Office and St. Johns Classical Academy Putnam to become a Candidate Member School was made by Jim Horne; and seconded by Geraldine Hartin. The motion passed 5-0.
 - B. Putnam Campus Board Action Item – Request for approval to authorize Board Chairman to proceed with a contract for purchase of the property located in Putnam County that would include a \$25,000 binder and review by school attorney prior to execution of the contract for purchase. The motion to approve the Board Chairman to proceed with a contract for purchase of the property located in Putnam County that would include a \$25,000 binder and review by school attorney prior to execution of the contract for purchase was made by Jim Horne; and seconded by Geraldine Hartin. The motion passed 5-0.

- XI. ALL CAMPUSES BOARD ITEMS:
 - A. All Campuses Board Item – Strategic Oversight Calendar – NO ACTION, FYI ONLY.
- XII. BOARD MEMBER COMMENTS
- XIII. HEADMASTER COMMENTS
- XIV. ANCORA MANAGEMENT COMMENTS
- XV. ADJORNMENT: 7:22 PM



Carlyle Martin, Board Chairman

November 30, 2023

Date