



Meeting Minutes

Name of Foundation: St. Johns Classical Academy

Board Meeting: February 24, 2022

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: February 24, 2022

Start: 6:11 pm

End: 7:45 pm

Next Meeting: March 24, 2022

Next Time: 6:00 pm

Prepared by: Michelle Rencarge
Meeting Location: St. Johns Classical Academy

Attended by: Diane Hutchings, Amy Miller, Jim Horne, Carlyle Martin
SJCA Administrator: Daniel (Matt) Johnson, Headmaster
Absent: Geraldine Hartin

I. CALL TO ORDER, ROLL CALL.

Pursuant to public notice, the meeting commenced at 6:11 pm with a Call to Order by Diane Hutchings. Quorum was established.

II. TIME CERTAIN ITEMS/PRESENTATIONS – NONE

III. PUBLIC COMMENT – NONE

IV. CONSENT AGENDA – NONE

V. REPORTS FOR THE BOARD (Matt Johnson)

A. Enrollment Data (January 2022) - REVIEWED

B. Three Month Trailing Report (November 2021 – January 2022) - REVIEWED

C. Referral Data (January 15 – February 16) – REVIEWED

VI. APPROVAL OF MINUTES – The motion to approve the meeting minutes of January 19, 2022, was made by Jim Horne; and seconded by Amy Miller. The motion passed 4-0.

VII. FINANCE COMMITTEE REPORT (Amy Miller)

A. Review of Monthly Financials – January 2022 – REVIEWED.

VIII. STRATEGIC OVERSIGHT CALENDAR – REVIEWED

IX. BOARD DISCUSSION AND ACTION ITEMS

- A. Approval of mid-year budget for 2021-2022. The motion to approve the mid-year budget for 2021-2022, was made by Amy Miller; and seconded by Jim Horne. The motion passed 4-0.
- B. Grad Bash Transportation. The motion to approve a two-thirds cost sharing with the senior class for bus transportation on April 8, 2022, to Universal Studios Grad Bash in Orlando, in the amount of \$862.90, was made by Jim Horne; and seconded by Amy Miller. The motion passed 4-0.'
- C. South end property improvements:
 - A. Discussion and Approval of Carter Environmental Services, Inc. for South Property 5.17130 Permitting Proposal – Civil. The motion to approve the 5.17130 permitting proposal from Carter Environmental Services, Inc. for the South Property, in the amount of \$7,600, was made by Amy Miller; and seconded by Carlyle Martin. The motion passed 4-0.
 - B. Discussion and Approval of Matthews Design Group for South Property Permitting Proposal – Engineering. The motion to approve the Ditch Culvert Design and Permitting proposal from Matthews Design Group for the South Property, in the amount of \$6,500, was made by Amy Miller; and seconded by Carlyle Martin. The motion passed 4-0.
 - C. Fill dirt for the area between the soccer field and the stream. NO ACTION – FYI ONLY
- D. A&L Irrigation, LLC irrigation proposal. The motion to approve the 12-zone monthly maintenance inspection proposal from A&L Irrigation, LLC for the athletic field irrigation system, in the monthly amount of \$150, was made by Jim Horne; and seconded by Amy Miller. The motion passed 4-0.
- E. Chemical treatment of soccer field/playground. The motion to approve the Peninsular proposal for eight applications on the athletic field, throughout the year based on their application schedule, in the annual amount of \$3,600 (\$450 per application), was made by Jim Horne; and seconded by Amy Miller. The motion passed 4-0.
- F. Partridge Well – second well south of the soccer field. NO ACTION – FYI ONLY.
- G. Restroom Addition on Reception Building. NO ACTION – TABLED FOR FUTURE DECISION.
- H. Discussion and approval of the Board of County Commissioners surplus vehicle donation. The motion to approve acceptance of the surplus vehicle donation from the Board of County Commissioners, including one-time fees of \$925.35 for registration and prorated insurance premiums, and annual estimated costs of \$2,442.60, for insurance, maintenance, and tag renewal, was made by Carlyle Martin; and seconded by Jim Horne. The motion passed 4-0.

I. Charter School Program Grant application

A. Approval of Conflict of Interest and Anti-Nepotism Policy of the Governing Board. The motion to approve the Conflict of Interest and Anti-Nepotism Policy of the Governing Board was made by Carlyle Martin; and seconded by Amy Miller. The motion passed 4-0.

X. HEADMASTER COMMENTS: NONE

XI. BOARD MEMBER COMMENTS: NONE

XII. ADJOURNMENT: 7:45 PM



Diane Hutchings, Board President

3-22-22

Date